



## OFFICIAL RECEIVER'S OFFICE

### 破產管理署

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QUEENSWAY GOVERNMENT OFFICES,  
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來函請註明本署檔號

IN REPLY PLEASE QUOTE THIS REF.: ORO CMD/1-80/30/2

來函檔號 YOUR REF.:

電話 TEL. NO.: 2867 2515

圖文傳真 FAX NO.: 2110 0315

- (i) The Hong Kong Institute of Certified Public Accountants
- (ii) The Law Society of Hong Kong
- (iii) The Hong Kong Chartered Governance Institute

19 December 2023

Dear Sirs,

### **Launch of Phase 1 of the Official Receiver's Office ("ORO") Electronic Submission System ("ESS")**

As informed in my letters dated 12 July and 20 October 2023, selected provisions in Part 2 of the Bankruptcy and Companies (Miscellaneous Amendments) Ordinance 2023 relating to the submission of certain documents to the Official Receiver by electronic means will commence and come into operation with effect from 29 December 2023.

This letter serves to provide PIPs with the main features of Phase 1 of the ESS.

Under the ESS, there is a PIPs Portal for insolvency practitioners to submit/access documents and information in the insolvency cases under their purview electronically. PIPs who have registered as a user of the ESS can submit the following documents and applications pertaining to their cases to ORO through the PIPs Portal:

- (a) Forms B1, B2 and/or B3 for reporting Bankruptcy Offences;
- (b) the required monthly returns to be provided by the appointment takers for cases within the purview of section 12(1A) of the Bankruptcy Ordinance (Cap.6) and section 194(1A) of the Companies (Winding Up and Miscellaneous Provisions) Ordinance (Cap.32);
- (c) the required information to be provided by the appointment takers in the tender for the taking of preliminary examination questionnaires in bankruptcy cases;
- (d) the required monthly returns to be provided by appointment takers regarding the discharge status of bankrupts.

Through the PIPs Portal, insolvency practitioners can also access basic information relating to their cases, and request and download detailed ledger for such cases.

The ESS is a convenient, efficient, free and green means for submission of documents to ORO. PIPs are encouraged to register as users of the PIPs Portal under the ESS and make use of it to submit documents to ORO. For registration, please contact ORO at [ess-helpdesk@oro.gov.hk](mailto:ess-helpdesk@oro.gov.hk).

For information, Phase 2 of the ESS with more features/functions is scheduled to be launched in 2025 and further information will be provided in due course.

Please circulate this letter to your members who are insolvency practitioners for their attention. Should there be any query on this letter or the PIPs Portal of the ESS, please contact Ms. Doris Woo of this office at 2867 3531 or the undersigned at 2867 2515.

Yours faithfully,

**Signed**  
( Michael T S Cheung )  
for Official Receiver