|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | | | | |
| **( Simple Cash Book )** | | | | | | | |
| |  | | --- | | COMPANIES WINDING-UP NO. [CaseNo] OF [CaseYear] | | [Name of the company] (IN LIQUIDATION) | | | | | | | | |
|  | | | | | | | |
| Cashbook of [CashbookName]\* | | | | | | | |
| for the period from [ Date 1 ] to [ Date 2 ] | | | | | | | |
|  | | | | | | | |
| RECEIPTS | | | | PAYMENTS | | | |
| Date | Details | Amount  [Currency] | HKD  Equivalent # (if applicable) | Date | Details | Amount  [Currency] | Cash Balance  [Currency] |
| [ Date 1 ]  [ ]  [ ]  [ ]  [ ]  [ ]  [ ] | Balance b/f  [ ]  [ ]  [ ]  [ ]  [ ] | [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  [ ] | [ ]  [ ]  [ ]  [ ]  [ ]  [ ]  [ ] | [ ]  [ ]  [ ]  [ ]  [ ]  [ Date 2 ] | [ ]  [ ]  [ ]  [ ]  [ ]  Balance c/f | [ ]  [ ]  [ ]  [ ]  [ ]  [ ] | [ ]  [ ]  [ ]  [ ]  [ ] |
|  | **Total:** | [ ] | [ ] |  | **Total:** | [ ] |  |

\* Separate cash book for each bank account and Companies Liquidation Account.

# Please delete this column if all the transactions only involve Hong Kong dollar