

**Official Receiver's Office**  
**Public Tender Notice**

It is hereby notified that sealed tenders in triplicate are invited by the Official Receiver's Office for the following:

<i>Tender reference</i>	<i>Subject</i>	<i>Closing Date</i>
<b>OR/C/2009</b>	<b>Taking up of Appointment as Provisional Trustees under s.12(1A) of the Bankruptcy Ordinance</b>	<b>30.10.2009</b>

Interested parties with the following qualification may submit tender:

1. *The Tenderer must be a sole proprietor, a partnership or a company with a minimum of two Appointment Takers as its proprietor, partner, director or employee. Each of the Appointment Takers must be -*
  - a. *a certified public accountant within the meaning of section 2 of the Professional Accountants Ordinance (Cap. 50); or*
  - b. *a solicitor within the meaning of section 2(1) of the Legal Practitioners Ordinance (Cap. 159); or*
  - c. *a current member of The Hong Kong Institute of Chartered Secretaries.*
  
2. *Each of the Appointment Takers must -*
  - a. *have at least 3 years of post-qualification experience in the relevant profession;*
  - b. *have a minimum of 300 chargeable hours of experience (“the Qualifying Chargeable Hours”) over the last 3 years -*
    - (i) *of which, at least 150 hours of experience must be related to bankruptcy, insolvency work or receiverships. The chargeable hours of experience must have been obtained in at least 4 separate insolvency cases which must be either bankruptcy or compulsory winding-up of unconnected companies. A pass in the Hong Kong Institute of Certified Public Accountants (HKICPA) Diploma in Insolvency Programme is taken to be equivalent to 50 hours of insolvency work; and*
    - (ii) *the remaining hours of experience may be on solvent liquidations in which case, the chargeable hours counting towards the Qualifying Chargeable Hours would be reduced by 50%, so that two chargeable hours on solvent liquidation will be counted as one Qualifying Chargeable Hour.*
  
3. *At least one of the Appointment Takers must be a proprietor, partner or director of the Tenderer or a person who is acceptable to the Official Receiver as a proprietor, partner or director of the Tenderer.*

4. *The Tenderer must be a firm or a company which has been providing insolvency, accounting, legal or company secretary services in Hong Kong for at least 3 years.*
5. *There must be at least 10 full time employees (excluding proprietor, partner, director and Appointment Taker) hired by the Firm available to perform the Services.*
6. *For the purposes of Clause 2 above, the hours for the work undertaken under any contract awarded by the Official Receiver in a Quotation or Tender for taking up of appointment to complete preliminary examination in bankruptcy cases shall not be counted as chargeable hours.*
7. *The Tenderer and its Appointment Takers have not been disqualified or suspended by the Official Receiver from participating in any tender/quotation exercises called by the Official Receiver's Office.*

Forms of tender and further particulars are obtainable from the Official Receiver's Office, 10/F, Queensway Government Offices, 66 Queensway, Hong Kong (Tel. No.: 2867 2446).

Additional information is also available on the Internet at the following address:

<http://www.oro.gov.hk>

Tenders must be clearly marked with the tender reference and the subject of the tender on the outside of the envelope (but should not bear any indication which may relate the tender to the tenderer) addressed to the Chairman, Central Tender Board, and placed in the Government Secretariat Tender Box located at the Lift Lobby on the Lower Ground Floor, Central Government Offices (East Wing), 20 Lower Albert Road (at its junction with Garden Road), Central, Hong Kong before 12:00 noon on the closing date of the tender as stated above. Late tenders will not be accepted.

The Government of the Hong Kong Special Administrative Region does not bind itself to accept the lowest tender or any tender, and reserves the right to negotiate with any tenderer about the terms of the offer.

Details of the award of this contract will be published in the Government of the Hong Kong Special Administrative Region Gazette and made available on the Internet.

11<sup>th</sup> September 2009

E.T. O'Connell *Official Receiver*